



Food Market Coordinator – Contract - Community Health Centres of Northumberland. (CHCN)

Position Type: Part-Time (21 hours per week), Contract – 12 months. Starting approximately June 1st, 2023

The Community Health Centres of Northumberland (CHCN) operates within a comprehensive **Model of Health and Wellbeing**, which includes the provision of quality **Primary Health Care** services and programs oriented to meet the specific needs of the people living in the community. We promote **Health Equity and Social Justice** to reduce health disparities and inequities by advocating for healthier public policy, and; working with community members to ensure **Community Vitality and Belonging** by building safe and caring communities where everyone is valued.

The CHCN's Food Security Program positively impacts our community members experiencing socio-economic barriers by increasing the access to nutrient dense food with a no assessment, barrier free service model. With the rise in food cost and higher demand for support around food security, we have identified a need to modify and expand our food security programs to reach more community members. The Food Market Coordinator will help with the implementation of expanding the current Food Security Model at the CHCN.

Service Responsibilities:

- Provide access for low income populations to obtain healthy and nutritious food
- Expand previously adapted programs and services to meet the changing needs of the community. This role will play a significant role in
 1. Re-opening the CHCN food program to in-person “shopping” model service
 2. Establishing appropriate locations in Port Hope for a “Pop-Up” affordable food market to maintain and/or increase the number of individuals served by our organization
 3. Working with local farmers and food producers to offer high quality, local and nutrient dense foods for community members
 4. Creating subsidy model for market to be available to general population
- Attend Food Cupboard Sessions Weekly & provide support to the Community Dietician and Volunteers
- Find/train volunteers to help ensure the delivery and long-term sustainability of the program by training them to run certain aspects of the program autonomously
- Support management of volunteers by maintaining positive volunteer relations, coordinating volunteer schedules, gathering materials, coordinating tasks, scheduling space, and providing additional support as needed
- Provide support for program activities
- Participate in recognition requirement for the Trillium Grant

- Participate in a program evaluation ongoing and at the end of at 12 month contract
- Ensure targets are met and that our organization is reaching community members in need

Qualifications:

- Experience working with disenfranchised and vulnerable populations who have difficulty accessing health care
- Proficiency in the use of computers and various software applications.
- Knowledge of the local community, the health sector including primary health care and community health centres is an asset
- Safe food handling certificate is an asset
- Ability to manage competing job demands and prioritize accordingly
- Experience working with volunteers is an asset
- Able to work flexible hours as required.
- Excellent interpersonal and organizational skills.
- Excellent written and oral communication skills.
- Work requires moderate physical effort including very frequent standing, walking, and lifting of materials (add a max weight amount?)
- Valid Ontario driver's license and reliable vehicle is required
- Police clearance documentation will be required for employment
- Proof of double COVID-19 vaccination status will be required for employment

Interested candidates should send their resumes no later than 5:00 pm Wednesday, May 17, 2023 to cbainton@porthopechc.ca quoting "Food Market Coordinator".

As part of our ongoing commitment to the Accessibility for Ontarians with Disabilities Act, the Community Health Centres of Northumberland will provide assistance to applicants who request accommodation throughout the recruitment process.

At the CHCN, we value diversity – in backgrounds and in experiences. Healthcare is a universal concern and we invite all interested individuals to apply and encourage applications from people with disabilities, Indigenous, Black, and racialized individuals, as well as people from a diversity of ethnic and cultural origins, sexual orientations, gender identities and expressions to help build the future of healthcare and our communities.

Note that the CHCN is a scent free work environment and we ask that you refrain from wearing fragrances and other scented personal care products (i.e. perfumes, deodorants, lotions, hairspray, etc.) while at the Centre.