

**Community Health Centres of Northumberland  
Board of Directors  
June 27, 2022  
6:00 pm Virtual Meeting via Zoom Video Conference**

**Present:** A. Cooper (Chair), B. Weiss (Vice Chair), D. Smith (Treasurer), D. Gauthier, G. Dee, H. Schaeffer, L. Miller

**Regrets:** J. Monahan

**Staff:** T. Rennicks, J. Williams

**1.0 WELCOME & CALL TO ORDER**

The Executive Director called the meeting to order at 6:00 pm.

**1.1 Quorum**

Quorum was declared.

**1.2 Declaration of Conflicts**

No conflicts were declared.

**2.0 CONSENT AGENDA**

**2.1 Approval of the Draft Agenda**

**Motion:** To approve the draft Agenda for the June 27, 2022 Board Meeting.

**Moved by:** A. Cooper

**Seconded by:** B. Weiss

**Carried.**

**2.2 Removals from Consent Agenda**

None.

**3.0 ELECTION OF OFFICERS**

**3.1 Election of the Chair, Executive Director**

T. Rennicks reached out to A. Cooper to ask if she would consider serving for another term as Chair. T. Rennicks asked if anyone else wanted to be considered for this role, no one answered. A. Cooper will be standing for Chair of the CHCN Board once again.

**Motion:** To approve A. Cooper as Chair for the CHCN Board for another term.

**Moved by:** B. Weiss

**Seconded by:** G. Dee

**Carried.**

### **3.2 Election of the Vice Chair, Chair**

T. Rennicks had reached out to B. Weiss to ask if she would consider serving for another term as Vice Chair. A. Cooper asked if anyone else wanted to be considered for this role, no one answered. B. Weiss will be standing for Vice Chair of the CHCN Board once again.

**Motion:** To approve B. Weiss as Vice Chair for the CHCN Board for another term.

**Moved by:** A. Cooper

**Seconded by:** H. Schaeffer

**Carried.**

### **3.3 Election of the Treasurer, Chair**

T. Rennicks had reached out to D. Smith to ask if he would consider serving for another term as Treasurer. A. Cooper asked if anyone else wanted to be considered for this role, no one answered. D. Smith will be standing for Treasurer of the CHCN Board once again.

**Motion:** To approve D. Smith as Treasurer for the CHCN Board for another term.

**Moved by:** A. Cooper

**Seconded by:** L. Miller

**Carried.**

### **3.4 Election of the Secretary, Chair**

Current practice states that it is okay to delegate the role of Secretary to the Executive Director. A. Cooper asked if there was a member of the Board who would like to take over the role of Secretary. Everyone declined.

**Motion:** To approve T. Rennicks as Secretary for the CHCN Board.

**Moved by:** A. Cooper

**Seconded by:** B. Weiss

**Carried.**

## **4.0 OTHER ITEMS**

### **4.1 Election of signing officers**

Signing officers for CHCN will be the Executive Director, the Director of Corporate Services, Treasurer and Chair. There are designated thresholds for each of those positions as well as designated thresholds for amounts that require more than 1 signature (\$25,000.00)

**Motion:** To accept A. Cooper (Chair) and D. Smith (Treasurer) as signing officers for the 2022 – 2023 year.

**Moved by:** D. Gauthier

**Seconded by:** B. Weiss

**Carried.**

### **4.2 Committee Membership (discussion)**

Discussion deferred until the recruitment process is complete and new directors are able to have orientation.

#### **4.3 Date of next Board meeting**

Decided that there would be no meeting in July but there would be a meeting, if needed, in August as is already set in the calendar.

#### **4.4 Discussion regarding Board Orientation session/retreat**

It was determined that a potential retreat day be scheduled for some time in September.

#### **5.0 TERMINATION OF MEETING**

The meeting concluded at 6:06 pm.